

## 35AC CHECKLIST

1.	Name of the NGO	
2.	Type of NGO	Trust/ Society / Non Profit Company
3.	Registered Address of the NGO	
4.	Phone Number of NGO	
5.	Contact Person	
6.	Contact Person Mobile Number	
7.	Contact Person Email Id	
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## DOCUMENTS REQUIRED

- Copy of Registration Certificate
- Copy Memorandum of association & Article of Association / Trust Deed/ By - Laws
- Copy of PAN card of NGO
- Copy of 80G Registration Certificate (If Available)
- Copy of 12A Registration Certificate (If Available)
- FCRA Registration Certificate (If Available)
- Income Tax Return +Audit Report of Past 3 Years
- Activities Reports (Last 3 Years), Photos & News paper Cutting.
- Details of Members (Attached Format)
- Profile of Organization
- Bank Account Details of Organization
- Details of Project for which 35AC to be applied

### **PUNE :**

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Contact us